



Dental Assistant Training Schools

## **DATS of Maryland**

*Postsecondary Schools Offering*  
**Entry-Level Dental Assistant**  
*104 clock hours*

Catalog Supplement

[www.datsmdva.com](http://www.datsmdva.com)

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**DATS of Maryland** has been issued a Certificate to operate by  
Maryland Higher Education Commission  
6 N. Liberty St., Baltimore, MD 21201  
& operates at the following locations:

**Annapolis** 2623 Housley Road Gateway Village Annapolis, MD 21401  
**Columbia** 10630 Little Patuxent Pkwy, Ste 410 Columbia, MD 21044  
**Germantown** 12850 Middlebrook Rd, Ste 470 Germantown, MD 20874  
**Westminster** 412 Malcolm Dr, Ste 100 Westminster, MD 21157

DATS of Maryland, LLC is incorporated in the state of Maryland.

### Training Facilities

Each school is located within a functioning dental office. The following table indicates the dimensions. Students perform hands-on tasks in treatment and other dental rooms.

| Campus      | Classroom Size | Total Sq Ft | Lab Size        | Total Sq Ft |
|-------------|----------------|-------------|-----------------|-------------|
| Annapolis   | 58ft x14ft     | 812 sq ft   | 12ft x11ft      | 132 sq ft   |
| Columbia    | 25ft x 30ft    | 750 sq ft   | 10ft x 14ft     | 140 sq ft   |
| Germantown  | 17ft x 21ft    | 357 sq ft   | 11.5ft x 11.8ft | 135.7 sq ft |
| Westminster | 22ft x 18ft    | 396 sq ft   | 10ft x 12ft     | 120 sq ft   |

### Student's Right to Withdraw and Receive a Refund

The enrollment agreement is a legally binding instrument upon the school's written acceptance of the student's application for admission.

If the school closes, or cancels or changes a program of study or location in such a way that the student *who has started* is unable to complete training, arrangements will be made in a timely manner to accommodate the needs of each student enrolled in the program who is affected by the cancellation or change. If the school is unable to make alternative arrangements that are satisfactory to the student, the school will refund all money paid by the student for the program.

If the school closes, or cancels or changes a program in a way that is not satisfactory to the student, the school will refund all money paid by the student including the \$100 registration fee.

Students may cancel the enrollment agreement by written notice at any time within seven (7) calendar days after signing the contract for a full refund of all monies paid. If withdrawal occurs seven (7) calendar days after signing the original contract and prior to the first class, all monies will be refunded except the registration fee of \$100.00.

Tuition for students who elect to withdraw or are terminated from the program after class has started will be refunded or prorated according to the following calculations after the cancellation period expires. Book & material fees are non-refundable once class has started.

| <u>% of course taught</u> | <u>Tuition Refunded (if paid)</u> | <u>Tuition Owed</u> |
|---------------------------|-----------------------------------|---------------------|
| Less than 10%             | 90%                               | 10%                 |
| 10% -19%                  | 80%                               | 20%                 |
| 20% -29%                  | 60%                               | 40%                 |
| 30%-39%                   | 40%                               | 60%                 |
| 40%-50%                   | 20%                               | 80%                 |
| More than 50%             | No Refund                         | 100%                |

A refund due a student shall be based on the date of withdrawal or termination, which is the last date of attendance by the student, and will be paid within 60 days from the date of withdrawal or termination.

### Unresolved disputes/Grievance Policy

Students are expected to address any disagreements or conflict directly with the individual involved in person with a written document outlining the complaint and communication. After this, if there is no satisfactory resolution, the student may set an appointment by phone to see the school director. All communications regarding the complaint must be in writing and all meetings and communications will be documented in the student file. Every attempt at a satisfactory resolution will be made. If the complaint cannot be resolved after exhausting the institution's grievance procedure, or the student believes the problem has still not satisfactorily been resolved, then s/he may contact:

Maryland Higher Education Commission  
Attn: Secretary of Higher Education  
6 N. Liberty St., Baltimore, MD 21201  
(410) 767-3301  
[www.mhec.state.md.us](http://www.mhec.state.md.us)

Maryland Office of the Attorney General  
Consumer Affairs  
200 St. Paul Place Baltimore, MD 21202  
888-743-0023

### Program Schedule: Holidays and closings

The school is closed for the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. School closings due to weather follow local community college closing announcements. Should a class be cancelled due to weather, it will be rescheduled. This could impact the graduation date.