



**RETURN APPLICATION TO:**  
**DATS of Maryland, LLC**  
**PO BOX 280**  
**Cabin John, MD 20818**

# Enrollment Application

Entry-Level Dental Assisting

**Phone: 877-777-8719**

**Fax: 301-263-0924**

[www.datsmd.com](http://www.datsmd.com)

**DATS, Inc.**

**Approved to Operate by**

**Maryland Higher Education Commission (MHEC)**

I hereby apply for enrollment in DATS, Inc., hereinafter referred to as "School". A representative has provided me with a catalog and explained the programs and terms of the Enrollment Agreement. I am 18 years or older or have permission from my parent or guardian.

## STUDENT INFORMATION

<b>Location</b>	<input type="checkbox"/> DATS of Maryland at <b>Annapolis</b> <input type="checkbox"/> DATS of Maryland at <b>Columbia</b> <input type="checkbox"/> DATS of Maryland at <b>Germantown</b> <input type="checkbox"/> DATS of Maryland at <b>Westminster</b>	180 Admiral Cochrane Drive, Suite 200 Annapolis, MD 21201 10630 Little Patuxent Parkway, Suite 410 Columbia, MD 21044 19512-A Amaranth Drive Germantown, MD 20874 412 Malcolm Drive, Suite 100 Westminster, MD 21157
<b>Session</b>	<input type="checkbox"/> Winter (January) <input type="checkbox"/> Spring (April) <input type="checkbox"/> Fall (September)	

<b>Last Name</b>	<b>First</b>	<b>MI</b>	<b>Date</b> /     /
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**Street Address**

<b>City</b>	<b>State</b>	<b>ZIP</b>
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<b>Home Phone</b> (     )	<b>Cell Phone</b> (     )
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<b>E-mail Address</b>	<b>SSN</b> -     -	<b>Birth Date</b> /     /
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<b>Past/Present Occupation</b>	<b>Employer (if any)</b>
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<b>Highest Level of Education</b>	<input type="checkbox"/> High School <input type="checkbox"/> GED <input type="checkbox"/> Other	<b>Name of School</b>
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**Name and relationship of closest relative**

<b>Address</b>	<b>Phone</b> (     )
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**How did you hear about DATS?**

Newspaper      Employer: \_\_\_\_\_      Flyer      Friend: \_\_\_\_\_      Internet  
 Facebook      Google Ad      Radio

## CLASS & TUITION INFORMATION

<b>Program</b>	<b>Entry Level</b>	<b>Clock Hours</b>	<b>104</b>	<b>Weeks</b>	<b>11</b>	<b>Externship Hours</b>	<b>20</b>	<b>Total Tuition</b>	<b>\$2800</b>	<b>Book Fee</b>	<b>\$250</b>
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**Pymt Enclosed**

Deposit \$250      Full Tuition & Books \$3050      Other \$ \_\_\_\_\_

**Form of Pymt**

Credit Card      Check      Money Order      Cash      Other \$ \_\_\_\_\_

- Deposit of \$250 must be made at least 2 weeks prior to class start date
- Balance of \$2800 is due 7 days prior to class start date unless written payment arrangements or approved loan application has been processed.

## STUDENT'S RIGHT TO WITHDRAW AND RECEIVE A REFUND

The enrollment application is a legally binding instrument upon the school's written acceptance of the student's application for admission. Students may cancel the enrollment application at any time within seven (7) calendar days after signing the contract for a full refund of all monies paid. If withdrawal occurs seven (7) calendar days after signing the original contract and prior to the first class, all monies will be refunded except the registration fee of \$100.00. If the school closes, or cancels or changes a program in a way that is not satisfactory to the student, the school will refund all money paid by the student including the \$100 registration fee. Tuition for students who elect to withdraw or are terminated from the program after class has started will be refunded or pro-rated according to the following calculations after the 7-day cancellation period expires. Book & material fees are non-refundable once class has started.

<u>% of course taught</u>	<u>Tuition Refunded (if paid)</u>	<u>Tuition Owed</u>
Less than 10%	90%	10%
10% -19%	80%	20%
20% -29%	60%	40%
30%-39%	40%	60%
40%-50%	20%	80%
More than 50%	No Refund	100%

A refund due a student shall be based on the date of withdrawal or termination, which is the last date of attendance by the student, and will be paid within 60 days from the date of withdrawal or termination.

If the school closes, or cancels or changes a program of study or location in such a way that the student who has started is unable to complete training, arrangements will be made in a timely manner to accommodate the needs of each student enrolled in the program who is affected by the cancellation or change. If the school is unable to make alternative arrangements that are satisfactory to the student, the school will refund all money paid by the student for the program.

## OTHER TERMS AND CONDITIONS

A student may be terminated for creating a safety hazard to other students, disobedient or disrespectful behavior to faculty or other students, unsatisfactory academic progress, poor attendance, unprofessional conduct, excessive absence or lateness, failure to pay fees when due, cheating, falsifying records, breach of enrollment application, entering school site while under the influence or effects of alcohol, drugs, or narcotics, of any kind, carrying a concealed or potentially dangerous weapon, or sexual harassment of harassment of any kind. Terms of the refund policy will apply.

Evening sessions are four hours per session, held from 6:00 pm to 10:00 pm, two evenings per week, for a total of 8 hours per week.

Student may purchase books & materials either from the school or on the open market.

Students will receive a diploma and a copy of the "Official Transcript" upon satisfactory completion of all program requirements. Students must (a) receive a grade average of 75% (b) achieve a "Pass" on all Lab work. (c) attend all 84 classroom hours of the program with no more than 12 hours missed and made up, (d) complete 20 extern hours (e) achieve a "Pass" on all outcomes of the extern evaluation and, (f) have no outstanding balances owed to the school. Our program does not grant leaves of absence. Student records, including grades and attendance, are available upon written request.

The entry-level Dental Assistant program is sufficient as a basic, entry-level introduction to the profession; however, additional on-the-job training is required to become a fully functional dental assistant. The School will provide its graduates with assistance and job leads upon graduation as available, but cannot guarantee job placement, employment or salary.

## READ, SIGN AND DATE

Notice to Buyer: Do not sign this Enrollment Application before you read it or if it contains any blank spaces. You are entitled to an exact copy of this signed Enrollment Agreement. Keep all documents regarding enrollment and financial obligations to protect your legal rights.

*I have read the terms and conditions contained in this Enrollment Application and the current catalog, which I have received and read, and understand that, with my (or my guardian's signature), this agreement constitutes a binding contract after written acceptance by the School. Contract changes may be made only by written consent of both parties*

<b>Student Signature</b>	<b>Today's Date</b>	/	/		
<b>Parent or Guardian (if student is less than 18)</b>					
<b>FOR SCHOOL USE ONLY</b>					
<b>Session</b>	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Fall		
<b>Class Start Date</b>	/	/	<b>Class End Date</b>	/	/
<b>Accepted By (School Official Name)</b>		<b>Date</b>	/	/	
<b>Signature of School Official</b>					